



Job Title:	<b>Electrician</b>		
Department:	Maintenance	Local:	1851
Reports To:	Electrical Foreman		

### SUMMARY:

School District #35 Langley is looking for applicants for the position of Trades Certified Electrician, for a 6 month temporary position. (Until December 31, 2021 – End date is subject to change).

Reports to the Electrical Leadhand/Foreman, and performs duties to install, maintain and repair electrical and electronic systems and equipment.

### DUTIES AND RESPONSIBILITIES:

- Installs, maintains and repairs electrical systems and equipment.
- Conducts safety inspections.
- Carries out preventative maintenance work orders (PM's).
- Holds a District purchasing card for the purpose of purchasing materials, and is responsible for the record keeping and reconciliation of the monthly statements.
- Purchases materials within the Purchasing Policy to obtain the best value for the District
- Operates tools and equipment of the trade.
- Respond to emergency situations as requested.
- Inspects (daily) and operates a service vehicle.
- Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this class specification.

### REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Completion of Grade 12.
- Apprenticeship and/or Trades Qualification Certificate (Electrical).

- One year's related experience in an industrial/commercial setting including alarms and controls.
- B.C. Driver's License.
- Ability to perform a variety of skilled tasks in the installation and maintenance of electrical/electronic systems and equipment.
- Thorough and current knowledge of the standards, practices, regulations, methods, tools and equipment of the trade.
- Ability to communicate effectively using courtesy and tact in the explanation and exchange of information.
- Ability to determine, judge and select appropriate course of action within limits of established methods and procedures.
- Working knowledge of computers.
- Physical ability to perform the required duties.

**Schedule is Monday to Friday, 7:30am – 4:00pm (8 hours/day). \$34.76/hour.**

**Please include the following in your application package**

- Cover letter, resume, and 3 supervisory references
- Proof of completion of Grade 12 (Transcript or Dogwood certificate)
  - Apprenticeship and/or Trades Qualification Certificate
    - B.C. Driver's License
  - Any other relevant documents/certifications

Please apply on Make a Future at <https://bit.ly/3hnnNZL> by July 20<sup>th</sup>, 2021 at 4:30 PM.